

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 1st, 1948.

The Board of Public Works met in the office of the Governor, Davison Building, Baltimore, Maryland, on Monday, November 1, 1948.

There were present:

Wm. Preston Lane, Jr., Governor
Hooper S. Miles, Treasurer.

Mr. John B. Funk, Chief Engineer of Maryland, and Mr. James G. Rennie, Director of the Department of Budget and Procurement, also attended the meeting.

MINUTES:

The Minutes of the meeting of September 29, 1948, copies of which were sent to each member of the Board, were approved.

STATE OFFICE BUILDING - Baltimore:

Mr. Miles stated that in view of the lack of information existing in some quarters in connection with the State's plans for the purchase and use of the O'Sullivan Building, Baltimore, he felt it desirable that the position of the State be explained so that interested persons would have knowledge of the State's plans and be able to make their arrangements accordingly.

Mr. Miles read a statement he had prepared on the subject, showing the total space in the O'Sullivan Building, the requirements of the State for taking over space in the building for the use of the various State agencies located elsewhere as their tenancies would terminate, etc. The net result of the statement is that at the end of a three year period the State will occupy (by including space already under lease to the State) about 154,000 square feet with about 77,000 square feet rented to private tenants plus the space now rented to the railroad ticket office, the several stores, and the bank now located in the building. The statement also showed that during the same period the State will have vacated in the down-town area substantially the same aggregate office space that it will have added to its present space in the O'Sullivan Building, and 29 different State Departments and Agencies now scattered among 18 different locations in the down-town area will have been added to the 5 already located in the prospective State Office Building.

After due discussion of the situation, the members of the Board approved the release of the information covered in Mr. Miles' statement, which ought to be helpful to interested persons.

STATE DEPARTMENT OF EDUCATION:

The Secretary brought to the of the Board a letter which had been delivered to him just prior to today's meeting by Mr. John J. Seidel, Assistant State Superintendent, from Dr. T. G. Pullen, State Superintendent of Schools, in which the Board was informed that several years ago the General Education Board gave the State Board of Education \$10,000 for Bowie State Teachers College to be used to purchase \$5,000 worth of books for the library and \$5,000 for the construction of a demonstration cottage on the campus.

The State Department of Education has not, up to this time, taken any steps to erect a demonstration cottage on the campus because of the cost involved, as it would not be possible to erect the cottage from the funds available for the purpose. It is now possible for the department to purchase a property consisting of one acre of ground improved with a cottage, adjacent to the Bowie State Teachers College, for \$3,000.00. It was stated in Dr. Pullen's letter, dated November 1, 1948, that this building could be remodeled for use on its present site for the original purpose, or it could be moved nearer the college and remodeled there. Mr. Funk's office had advised the department that either method would be practical and that the cost, including the purchase price of \$3,000.00, with the moving and remodeling, would be within the funds available.

After due consideration, the Board approved the request of Dr. Pullen for auth-

ority to purchase the land and cottage, and to either use the cottage on its present site or move it and remodel it, according to the judgment of the department.

ST. MARY'S INDUSTRIAL SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board a report received from Haskins & Sells, covering the audit made by that firm of the accounts of St. Mary's Industrial School for Boys to June 30, 1948, showing a deficit at that date of \$15,487.50 for which the State had promised that at the close of the fiscal year it would be responsible. The sum of \$5,500.00 had already been set aside from the General Emergency Fund of 1948, last spring, for this purpose, to cover the expected deficit at June 30, 1948.

In view of the fact that the General Emergency Fund for 1949 is about exhausted, the Board felt that it would be in order to withhold actual payment of the balance of \$9,987.50 of the deficit for the year ended June 30, 1948 until an appropriation therefor could be included in the Budget to be submitted to the 1949 Session of the General Assembly, with the deficit appropriation becoming available upon the passage of the Budget.

The Secretary was instructed to contact the school and advise them accordingly.

CHEL TENHAM SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board a letter received from Mr. J. Milton Patterson, Director of the State Department of Public Welfare, advising of the difficulty under which Cheltenham School for Boys is operating because they do not know whether the School is to remain where it is or whether plans are to be made for moving to a new location.

The Board fully discussed this situation and felt that it was not possible to give a definite answer at this time, due to the many factors which enter the picture.

The Secretary brought to the attention of the Board a letter from Cheltenham School for Boys requesting permission to purchase several pieces of farm machinery to replace that lost in the fire which destroyed the barn at the institution on July 26, 1947, and make payment from the settlement of \$5,416.75 which has been received for these losses.

The Board approved this use of these funds with the understanding that all of the proposed purchases would be cleared with Mr. Harry T. Cottman, Farm Manager-Adviser of the Department of Budget and Procurement, and made through the State Purchasing Bureau.

BAYSIDE STATE PARK:

Upon the recommendation of Mr. Funk, the Board approved the award of a contract to J. R. McCrone, Jr., in the amount of \$5,625.00 for Topographic and Hydrographic Surveys of Bayside, Sandy Point Park, with payment to be made from the appropriation in the Post War Construction Fund. It is understood that this contract price is subject to a deduction if only a map of 1" equals 200' square is submitted.

CONSTRUCTION:

Crownsville State Hospital:--

- 1- Mr. Funk advised the Board that at the request of Crownsville State Hospital and Dr. George H. Preston, Commissioner of Mental Hygiene, an examination had been made of defective water piping in the Winterode Group and Hospital Group No. 2 at the institution, revealing a most serious condition and with considerable leakage. The details of the investigation were set forth under Item #65 of Mr. Funk's agenda for today's meeting.

After a full discussion of the matter, the Board approved Mr. Funk's recommendation that a contract in the amount of \$49,450.00 for the replacement of piping be awarded to J. W. Marchant, using wrought iron, and authorized an allotment

(Construction)

of \$49,450.00 from the Post War Construction Fund to take care of the cost of this work.

- 2- Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$24.50 by Crownsville State Hospital from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Farm Buildings, for 5,000 feet of Slaters Felt.
- 3- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Crownsville State Hospital to Flibrico Sales & Service, in the amount of \$1194.50, for repair work in boilers #1 and #2 at the institution, with payment to be made from Item #201 of the hospital's current budget.
- 4- Upon the recommendations of Mr. Funk and Mr. Rennie, the Board approved the award of the following contracts by Crownsville State Hospital, payable from the General Construction Loan of 1947-Housing for Employees:-

Steel & Wire Products Co., for nails	\$ 10.40
Southern Maryland Supply Co., for medicine cabinet	12.95
Globe Improvement Co., for plastering, Cottage #1	662.50
Capitol Lumber Co., for lumber, Cottage #1	1,198.84
24 Couplings, Cottage #1	5.80
Sadler's Hardware Store, Cottage #1	2.65
Rock Lath Nails, Cottage #1	10.40.

Comptroller of the Treasury --

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$625.51 by the Retail Sales Tax Division for work by K & L Construction Co., for repairs and alterations in the office of the division, with payment to be made from Item #201 of the Division's current budget.

County Jails --

Mr. Funk brought to the attention of the Board, under Item #66 of his agenda for today's meeting, report of the study made by the Department of Public Improvements of the physical conditions of the county jails, in connection with the provisions of Chapter 761 of the Acts of 1945 and Chapter 36 of the Special Session of the Legislature held November 5, 1947. Under this legislation, a fund of \$150,000.00 has been established for the purpose of paying one-fourth of the cost of improvements to the jail of any county, by the County Commissioners.

Mr. Funk was requested to notify the counties of the existence of this legislation and to request them to submit their views as to the amounts they will need for work to be done, so that consideration can be given to the allocation of the \$150,000 to the various counties.

Deer's Head State Hospital --

Mr. Funk brought to the attention of the Board the fact that the bridge designed several years ago for the access to Deer's Head State Hospital, at Salisbury, was not approved by the Salisbury City Engineer and City Officials, and recommended that the bridge be redesigned at this time.

After a discussion of the matter, the Board requested Mr. Funk to contact the State Roads Commission to see if that department can take care of the work required at this time.

Mr. Rennie brought to the attention of the Board a request received from the State Department of Health for the use of the \$250,000 appropriated in Miscellaneous Appropriations No. 7, Item #1-Special Contingent Fund in connection with Deer's Head State Hospital for the purchase of equipment for that institution.

The Board felt that more information was needed as to this request and requested Mr. Rennie to have the department submit specific information as to the purchases it wishes to make for this institution.

(Nov. 1, 1948)

(Construction)

Department of Game & Inland Fish --

Mr. Funk advised the Board that bids were received August 20, 1948, for the drilling of a well for the Cottage at the Millington Game Refuge of the Department of Game and Inland Fish and recommended award of a contract to Middleton Well Drilling Co., in the amount of \$443.55.

Mr. Funk also recommended the award of contract to H. F. Ward, in the amount of \$147.00, for the installation of electric outlets on the building being erected at the Millington Game Refuge; and allowance of 1 Quonset type building, from Solomons' Base, for the project at the Millington Game Refuge, at a cost of \$500.00.

The Board approved the recommendations made by Mr. Funk, with payment therefor to be made from the budget funds of the department previously set aside for this work.

Department of Motor Vehicles --

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the Department of Motor Vehicles, payable from the funds authorized on September 29th from the Post War Construction Fund for this work:-

Plastering, painting and decorating of the Central Administration Building, - Van-Florence Company, in the amount of \$6,395.00.

Paving driveway in rear of building, Potts & Callahan, in the amount of \$3,548.80.

Mr. Funk stated that it has been found that the sum of \$23,500 authorized for this work will not be required and recommended the return of \$12,000 to the Post War Construction Fund, which recommendation the Board approved.

Department of Public Buildings & Grounds -- State House Improvements

See: End of these Minutes.

Department of Tidewater Fisheries --

Upon the recommendation of Mr. Rennie, the Board approved the award of a contract by the Department of Tidewater Fisheries to Unger and Mahon, in the amount of \$53,400.00, for four patrol boats, less engines, with payment to be made from the General Construction Loan of 1947.

Eastern Shore State Hospital --

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Eastern Shore State Hospital to Allan Tyler, in the amount of \$319.50, for plastering the Physicians Quarters at the institution, with payment to be made from the General Construction Loan of 1947-Deferred Maintenance to Institutional Buildings.

Engineers --

Upon the recommendation of Mr. Funk, the Board approved the appointment of Whitman, Requardt & Associates, Engineers, for the study of present facilities and future requirements relative to construction to be included in the Capital Improvements Program for 1950-51, as follows:-

Maryland Reformatory for Males - Sewage treatment.

Springfield State Hospital - Adequate water supply to supplement present system and to include new source of supply, water storage facilities, etc.

Eastern Shore State Hospital -

1- Water supply - overhead storage;

2- Extend sewerage facilities to provide for requested buildings.

It is understood that the fee for these services will be based on the standard scale for any work included in the 1949 Bond Issue, when undertaken, and that payment will be made from that bond issue.

(Construction)

Maryland House of Correction --

The Board approved the expenditure of \$27.90 to Builders Weekly Guide for advertising found to be necessary in connection with Contract "D" of Maryland House of Correction for Improvements and Extension of Water Supply, payable from the General Construction Loan of 1947.

Maryland Penitentiary --

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by the Maryland Penitentiary to Selby Battersby & Company, in the amount of \$4,740.10, for installation of new Quarry Tile floor and base for the central kitchen at that institution. Payment is to be made from the allotment of funds authorized from the Post War Construction Fund for these renovations.
- 2- Upon recommendation by Mr. Funk, the Board approved acceptance of the bid of H. W. Gail, in the amount of \$2,727.00, for relocating steam lines at the Maryland Penitentiary. Payment is to be made from the funds allotted by the Board for refrigeration facilities at the Maryland Penitentiary and set up in the General Construction Loan of 1947 under Deferred Maintenance and Improvements to Refrigeration.
- 3- Mr. Funk advised the Board that a preliminary survey of the electrical and heating situation at the Maryland Penitentiary indicates that a thorough study and revamping of the existing installations at the institution is necessary, and that this recommendation is concurred in by Col. E. T. Swenson, Warden, and Mr. Harold E. Donnell, Superintendent of Prisons.

The Board authorized the employment of the firm of Turpin, Wachter & Associates to undertake this survey, with payment to be on a fee basis in accordance with the actual amount of work undertaken.

Maryland State Police --

The Board approved request of Mr. Funk for allocation of a sum not to exceed \$750.00 from the funds allowed the Maryland State Police for construction of the Barracks at Frederick, Maryland. This expenditure is required for architectural assistance employed to help prepare the necessary plans for these Barracks to supplement the work of Mr. O. E. Adams, architect, who was unable to furnish complete architectural services. Mr. Adams' fee is reduced accordingly.

Maryland State Reformatory for Women --

Mr. Funk called attention to the fact that on August 13, 1948, in approving the construction for alterations to buildings "A", "B" AND "C" of the Maryland State Reformatory for Women, a fee of 7% was also approved for the architects, Jamison & Marcks, for this project. Because of the complicated nature and small size of this work, which entails considerable mechanical engineering services, Mr. Funk recommended that the fee for this work be increased from 7% for "Type B2 work to 10% as established for "Type C" work.

After due consideration, the Board approved this recommendation and authorized an additional allotment of \$1,093.50 from the Post War Construction Fund to take care of this increase in the architects' fee from \$2,551.50 to \$3,645.00.

Maryland State School for the Deaf --

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by Maryland State School for the Deaf:--

Kitchen Equipment - G. E. Supply Co., Baltimore.	\$1,440.25
Electric Service Line - Conway Electric Co.	2,375.00
Wire for service line - General Electric Co., Baltimore	1,104.68.

Payment for these contracts will be made from the 1948 and 1949 budget funds of the institution authorized by the Board at its meeting of August 13, 1948, together with the appropriation in the General Construction Loan of 1947.

Maryland Training School for Boys --

- 1- Upon the recommendation of Mr. Funk, the Board approved the appointment of Mr. Edward H. Glidden, Jr., architect, for work in connection with the proposed construction program for Maryland Training School for Boys. It is understood that the architect will be paid on the standard fee basis for any architectural work which may be included in the 1949 bond issue, and will be paid from those funds.
- 2- Upon the recommendation of Mr. Funk, the Board authorized acceptance of the bid of Klicos Painting Co., in the amount of \$965.00, for painting the water tank and supports at the Maryland Training School for Boys. Payment is to be made from Item #201 of the institution's current budget.
- 3- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Maryland Training School for Boys to Blair Bros., in the amount of \$4,720., for painting the exterior of the Administration Building and Cottages. Payment is to be made from Item #201 of the school's current budget.
- 4- Mr. Rennie advised the Board that investigation disclosed that the contract awarded by Maryland Training School for Boys to Harry Campbell Sons for 65 cubic yards of ready-mixed cement contained an escalator clause calling for revision in cost if the price of cement was increased before delivery was made.

After a discussion of the matter, the Board approved payment for concrete delivered under this contract as follows:-

42½ cubic yards @ \$9.70; and
21 cubic yards @ \$10.35,

which completes deliveries on the 65 cubic yards originally authorized. Payment is from the General Construction Loan of 1947-Deferred maintenance and improvements to institutional buildings. (Letter of institution dated November 15, 1948, advises correct total cost for contract is \$587.73.)

Maryland Training School for Colored Girls --

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of contract by Maryland Training School for Colored Girls to Charles T. King, in the amount of \$896.00, for conversion of heating boiler in the West Cottage, with payment to be made from the Post War Construction Fund as authorized on September 29, 1948 for renovation of the heating system, at this institution.
- 2- Mr. Funk submitted to the Board request made by Mr. Frederic A. Fletcher, architect, for remodeling the Administration Building and Construction of Group Cottage #1 at Maryland Training School for Colored Girls, for an increase in fee for architectural services in connection with this project. Mr. Fletcher had advised Mr. Funk that the cost of the complications in the remodeling work on this job ran his engineering costs considerably higher than was originally estimated, and actually higher than the 6% allowed to undertake this work. Further, it was stated that the actual contract for undertaking the work was not signed until December of 1947, when the present schedule of architectural fees was in existence.

After a discussion of the request, the Board approved the increase requested, to 10%, and authorized the payment of architect's fee of \$2,170.00 instead of \$1,302.00, based on a contract of \$21,700.00 for the remodeling work. Payment is to be made from the General Construction Loan of 1947-Cottage for Inmates, of funds authorized December 9, 1947, to be used from the appropriation for Deferred Maintenance items toward this construction work.

- 3- Upon the recommendation of Mr. Funk, the Board approved the award of a contract to A. H. Jackson, in the amount of \$648.00, by Maryland Training School for Colored Girls, payable from Item #201 of the school's current budget, for installation of an over-head electric line for the Brooder House.

Maryland Tuberculosis Sanatoria --

- 1- Henryton: Upon the recommendation of Mr. Funk, the Board approved award of

(Construction)

a contract by the Henryton Tuberculosis Sanatorium to J. H. Lawrence Co., in the amount of \$384.00, for installing piping in the Rehabilitation Building at that institution, with payment to be made from Item #201 of the hospital's current budget.

- 2- State Sanatorium: Upon the recommendation of Mr. Funk, the Board authorized an expenditure of an amount not to exceed \$60.00 for the rental of a bulldozer for excavating earth at the location of the new Processing Building on the farm at the Maryland Tuberculosis Sanatorium-State Sanatorium, from R. G. Happel. Payment is to be made from the General Construction Loan of 1947-Deferred Maintenance of Farm Buildings-State Sanatorium.
- 3- Upon the recommendation of Mr. Funk, the Board authorized the acceptance of the following bids for items of equipment for the various Tuberculosis Sanatoria, with payment to be made therefor from the allotment of \$98,000*approved by the Board for such purchases, from General Construction Loan of 1947-Improvements to Public Buildings:--

Mt. Wilson:-	Westinghouse Electric Co., for	
	X-Ray Illuminator	\$182.00
	State Use Industries, for furniture	4,318.00
Henryton:-	Maryland Refrigeration Co., for Ice	
	Machines	4,200.00
Sabillasville:-	General Electric Supply Co., for	
	Electric Ovens	3,791.26,

this last item being chargeable to General Construction Loan of 1947-Deferred Maintenance-Replacement of Laundry and Kitchen Equipment, and Improvements to Public Buildings*allotment referred to above.

Military Department:--

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the Military Department, payable from the General Construction Loan of 1947:

Leonardtwn Armory - Henry A. Knott, Inc., for lockers	\$1,250.00
Pikesville Armory - Lenderking Metal Products Co., for	
installation of "Kala Doors"	515.00
Richmond Armory	14.20
Broadway Market Armory	9.64
Camp Ritchie	28.80
Annapolis Armory	75.00
Fifth Regiment Armory	15.00
J. George Bensel Co., for alterations to Room #14, Fifth	
Regiment Armory	1,396.00
Fifth Regiment Armory - J. George Bensel Co., for altera-	
tions to Room #16	555.00
Fifth Regiment Armory - Windsor Construction Co., for alter-	
ations and renovations to NCO Lounge	871.45
Cambridge Armory - Slacum & Jones, for repairs and altera-	
tions to heating plant	300.95
Pikesville Armory - J. W. Marchant, for repairs and altera-	
tions to heating plant	5,875.00

- 2- Mr. Funk submitted to the Board request of the Military Department that reconsideration be given to the contract approved by the at the last meeting with the Windsor Construction Company, in the amount of \$19,748.54, and the payment to be made for this work.

The Board felt it was unable to approve request of the Military Department that the entire contract be paid for from the Post War Construction Fund and affirmed its action of September 29, 1948, allotting \$13,290 from the Post War Construction Fund toward this contract, with the balance to be payable from the General Construction Loan of 1947, in the amount of \$6,458.54.

Montrose School for Girls --

- 1- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Montrose School for Girls to J. R. Rimbey for cleaning and painting work in Bond Cottage, in the amount of \$175.00, with payment to be made from Item #201 of the school's current budget.
- 2- Upon recommendation made by Mr. Funk, the Board authorized an extension to the existing contract between Montrose School for Girls and J. R. Rimbey for work on the Employees' Apartment-Old Factory Building in the amount of \$2,980.00, by \$546.67 to cover additional work required for this project. Payment of this additional cost is to be made from the General Construction Loan of 1947:-- Housing for Employees--\$ 10.59; and Deferred Maintenance of existing quarters--\$ 536.08.
- 3- Upon the recommendation of the Department of Public Improvements, the Board approved the extension of contract between Montrose School for Girls and J. R. Rimbey by \$247.00, for additional work in connection with new concrete side-walks and underdrain at the institution, with payment to be made from the current budget of the institution.

Morgan State College --

- 1- The Board approved report submitted by Mr. Funk that the total contract for the work in connection with the renovation of the President's Residence at Morgan State College is \$13,594.00, instead of \$14,056.00 as reported at the September 29, 1948 meeting.
- 2- Upon the recommendation of Mr. Funk, the Board approved the extension of the contract between Morgan State College and L. E. Jones Wire and Iron Works by \$175.00 to cover further work which has been found advisable and necessary in connection with the hinged diamond mesh window guards for the college. Payment is to be made from Item #201 of the institution's current budget.
- 3- The Secretary brought to the attention of the Board request of Morgan State College for an emergency grant of funds to complete the construction of the following authorized projects at the school:--

Equipment for Dining Hall	\$118,000
Prepare facilities for the new ROTC unit in basement of new Dining Hall	66,000
Complete underground utilities project	223,000
Complete class-room building	305,000
	<u>\$712,000.</u>

After a discussion of this request, the Board felt no action could be taken at this time as there are no funds available for such an allocation and that it would have to await consideration at a later date.

- 4- Mr. Funk submitted to the Board a tabulation of the bids received by Morgan State College for the installation of steam utilities, and the installation of electric light, power and signal system conduits. Under these bids, Wesley Freeman is the low bidder for the Steam Installation, in the amount of \$147,307.00, and for the Water and Gas Connections, in the amount of \$16,734.00, or a total of \$164,041.00, which amount may be increased by a sum not to exceed \$1,470.00 for borings for rock excavation necessary in the steam installation project.

Mr. Funk stated that in view of the excessive bids received for the electrical installation at Morgan State College, beyond the funds available, the engineers for this project have been instructed to prepare additional plans for a very small section of the over-all electrical installation, which will embrace as much as is necessary in a permanent installation for the school at this time. The revised electrical work, when complete, will be rebid with the intention of it coming out of the amount of funds now available for the over-all utility work at Morgan State College.

After a discussion of the matter, the Board approved the transfer of the ap-

(Construction)

appropriations in the General Construction Loan of 1947-Deferred Maintenance for Electrical System-\$93,000 and for Water Lines-\$30,000 to the appropriation in the General Construction Loan of 1947 for Service Tunnels, upon the recommendation of Mr. Funk, in order that sufficient funds may be available for the work contemplated at this time.

The Board also authorized the award of a contract by Morgan State College to Wesley Freeman for Steam Installation, and Water and Gas Connections, the total amount of \$164,041.00, plus \$1,470.00 to cover contingencies in rock excavation, together with architect's fee of 6% for this work.

Rosewood State Training School --

- 1- The Secretary brought to the attention of the Board of Public Works request of Rosewood State Training School for permission to use the uncommitted balance of approximately \$8,000.00 in the General Bond Issue of 1941 for the purchase of X-Ray equipment, which request the Board approved. It is understood that the purchase of this equipment will be made through the Department of Budget and Procurement.
- 2- Upon the recommendation of Mr. Rennie, the Board approved the award of contracts, as follows, by Rosewood State Training School, payable from the General Construction Loan of 1947-Building to House Employees:-

McDowell & Co., for rugs	\$1,216.68
Sears-Roebuck Co., for dresser & floor lamps	753.78
C. H. Lears Co., for desks	135.00
Bagby Furniture Co., for sofas and chairs	798.00
State Use Industries, for end tables	535.50 - see Aug. 13, 1948 minutes.
Westinghouse Electric Co., for vacuum cleaners	169.60
	<u>\$3,608.56.</u>

- 3- The Secretary brought to the attention of the Board a letter received from Rosewood State Training School, dated October 28, 1948, requesting permission to use the unobligated balance of \$697.24 in the General Bond Issue of 1941 account for laundry equipment, as approved by the Board on October 7, 1947, to purchase two small size washers and mangels for use in the Laundry of the institution in connection with a patient training program. The Board had previously authorized the use of an unexpended balance of \$2,123.14 in the Laundry Equipment account for the purchase of three small driers, and the purchase of these driers has left this unobligated balance of \$697.24.

The Board approved this request.

- 4- Mr. Funk advised the Board that because of a misunderstanding in the allowance for electric fixtures in connection with the 2 Staff Cottages at Rosewood State Training School, fixtures were selected and purchased by the architect on the basis of \$150.00 per cottage, instead of \$150.00 total.

After a discussion of the matter, the Board approved the expenditure of an additional amount of \$144.85 to pay for the fixtures obtained from the Consolidated Gas Electric Light and Power Co. for this project, from the General Construction Loan of 1947-Two Staff Cottages.

- 5- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between Harry T. Campbell and Rosewood State Training School for paving an additional 637 yards of roads at the institution, with payment to be made from the current budget of the school in the amount of \$637.00.

St. Mary's Female Seminary --

- 1- In order to prepare preliminary sketches and estimate the costs of the work requested by St. Mary's Female Seminary to be included in the Capital Improvements Program for the fiscal years 1950-51, Mr. Funk recommended the appointment of Mr. Edward H. Glidden, Jr., architect, on a tentative basis.

The Board approved this recommendation, with the understanding that the fee involved would be based on any work authorized in the next bond issue.

(Construction)

(St. Mary's Female Seminary)

- 2- Upon the recommendation of Mr. Funk, the Board authorized the award of a contract by St. Mary's Female Seminary, in the amount of \$2,050.00, to Monarch Roofing Co. for replacing existing gutters and downspouts on the Administration Building of the school. Payment is to be made from Item #201 of the institution's current budget.

Springfield State Hospital --

- 1- The Secretary submitted to the Board the following requests received from Springfield State Hospital for authority for the award of the following contracts, payable from the General Construction Loan of 1947:--

Replacement of Hay & Stock Barns:--

Howard County Supply Co., for concrete blocks, etc. \$164.50

Employees' Building:--

United States Concrete Pipe Co., for terra cotta sewer pipe 255.51

Furnishings & Equipment for Employees' Housing:--

DeVries R. Herring, for 3 Outdoor Clothes Dryers for the Staff Cottages 35.64

- 2- Upon the recommendation of Mr. Funk, the Board approved the expenditure of a sum not to exceed \$3,000 for the purchase of materials for renovation of Warfield Farm at Springfield State Hospital, through the Department of Budget and Procurement. Payment is to be made from the Institution's budget account #47.
- 3- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Springfield State Hospital to Acme Tile Co., in the amount of \$317.00, for retiling the bath in a physician's residence at the institution, with payment to be made from the budget of the hospital.
- 4- Upon the recommendation of Mr. Funk, the Board approved a contract between Springfield State Hospital and American Contracting Co., in the amount of \$450.00, for repointing the brick work on the parapet wall of Cottage G at the hospital, payable from the special allotment of \$28,996.00, previously set up by the Board for deferred maintenance at the institution.
- 5- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by Springfield State Hospital, payable from Item #201 of the institution's current budget:--

John Hampshire Corp., for installation of asphalt tile on the 1st floor corridors in the Service Building in the Women's Group \$152.00

John Hampshire Corp., for installation of Celotex ceilings in 5 locations in the Service Building in the Women's Group 1,124.00

Brunswick-Balke Collender Co., for sanding the new Bowling Alley floor. 275.00

Spring Grove State Hospital --

- 1- The Board approved recommendation made by Mr. Funk for a Change Order to the contract between Spring Grove State Hospital and Colwill Construction Company, in the amount of \$464.00, covering painting of the stairhall in the South Wing. Payment is to be made from the Post War Construction Fund allotment authorized for the renovation of the Old Center Building.
- 2- Mr. Funk submitted to the Board a tabulation of the bids received for finishing the Third Floors of Cottages E and F, at Spring Grove State Hospital, for which the Board provided funds at the meeting of June 9, 1948, totaling \$119,000.00

After due consideration, the Board approved award of a contract by Spring Grove State Hospital to Windsor Construction Company, in the amount of \$73,139.00, for the work mentioned above.

(Construction)

State Department of Education-Towson State Teachers College --

Upon the recommendation of Mr. Funk, the Board approved award of a contract to Davey Tree Experts, in the amount of \$150.00, by Towson State Teachers College for the removal of a tree from the campus of that institution, with payment to be made from the current budget of the college.

State Department of Health --

- 1- Upon the recommendation of Mr. Funk, the Board approved the following contracts with the State Department of Health, payable from the current budget of that department:--

John R. Crocker, for replacing certain Steam return lines in the basement and boiler room of the main building at 2411 N. Charles Street, Baltimore.	\$320.00
John McShain, Inc., for renovation of offices in 2nd floor of main building at 2411 N. Charles Street, Baltimore.	7,450.00
Kemper Plumbing & Welding Contracts, for emergency installation of hot water tank at Camp Ritchie Hospital.	115.70
Walter W. Spangler, for erection of exit lights at Camp Ritchie Chronic Disease Hospital.	1,450.68

State Tobacco Warehouse --

Upon the recommendation of Mr. Funk, the Board approved award of a contract in the amount of \$3,240.00 for applying a new roof to the State Tobacco Warehouse, to Monarch Roofing Company. Payment is to be made from the Post War Construction Fund allotment of \$10,000 authorized for these repairs, on August 13, 1948.

University of Maryland --

- 1- Upon the recommendation of Mr. Funk, the Board approved the employment of the architectural firm of Hall, Border & Donaldson for the preparation of plans and specifications for the proposed Swimming Pool, and Auditorium and Physical Education Building, at College Park for the University of Maryland. The Board at a previous meeting had approved allocations of \$300,000 for the Swimming Pool, and \$900,000 for the Auditorium and Physical Education Building from the excess student fees of the University, for these projects.

Payment of the architectural fees on these projects is to be made from the same source of funds - excess student fees - when such funds are available, on the basis of 6%, less any adjustments which may be found necessary as construction progresses.

- 2- The Board approved recommendation of Mr. Funk that Faisant & Kookan, Engineers, be appointed for the preparation of plans and specifications for the proposed Stadium at the University of Maryland, at a fee of 6%, less any necessary adjustments as the work progresses.

The Board also approved the appointment of Mr. Gavin Hadden, noted Stadium Authority, and Mr. Edmond Preece, Soil Consulting Engineer, to act as Consultants for this highly specialized project, at a total cost of approximately \$6,000.00.

At a previous meeting, the Board had approved the allocation of \$800,000 for the proposed Stadium, from the excess student fees of the University. Payment of fees due the Engineers and the Consultants shall be made from the same sources of funds - excess student fees - when such funds are available.

- 3- Upon the recommendation of Mr. Funk, the Board approved a Change Order, in the additional amount of \$1,907.76, to the contract between the University of Maryland and Standard Engineering Co., for the installation of a sump pump in connection with the construction of the central heating plant. It is understood that there is no fee due on this change order. Payment is to be made from the General Construction Loan of 1947-New Power Plant.

- 4- Mr. Funk advised the Board that in connection with the instructions to the architects for the Martin College of Engineering the brick work was not specified in such a manner as to completely correspond with the existing buildings on the campus of the University of Maryland when the contract for this construction was prepared. Mr. Funk stated that it is desired that the new buildings duplicate existing brick work and that the cost of executing the work in a manner corresponding to the existing work will not be in excess of \$11,000.00.

The Board deferred action on this matter pending the furnishing of additional information, which Mr. Funk was requested to obtain, as to whose responsibility it was that the proper bricks were not specified in the beginning, and as to whether the proposed additional cost of \$11,000 is too high for the furnishing of different kind of bricks at this time.

- 5- Mr. Funk brought to the attention of the Board, under item #64 of his agenda for today's meeting, the present situation as to the construction of Faculty Housing by the University of Maryland at Princess Anne College, and for which the Board has authorized \$88,000.00. On March 22, 1948, the Board authorized the construction of one cottage, using student labor, and other cottages to be built under contract; on April 20, 1948, all bids for the other cottages were rejected due to excessive cost; and on May 18, 1948, the Board approved the construction of an apartment building to house faculty members, using student labor. Due to a misunderstanding on the part of the University the total estimated cost for this work has increased to the point where additional funds of \$35,000 will be required to complete the work.

After a full discussion of the matter, it was decided that the Board would be unable to supplement the amount of money already made available for this construction at Princess Anne College because of there being no money left in either the Post War Construction Fund or the General Construction Loan of 1947.

- 6- Upon the recommendation of Mr. Funk, the Board approved the following contracts for the University of Maryland, payable from current budget funds of the institution:--

a. Change Order to the contract with Skil-Kraft for installation of transoms in the cashier's window at University Hospital for additional work.	\$80.00
b. Consolidated Gas Electric Light & Power Co., for replacing pilot valve, etc., in the Pharmacy Building.	75.00
c. Stebbin & Martin, for asphalt tile floors in various spaces in the Baltimore Schools.	181.00
d. Gatch Supply Co., for repairs and renovations to buildings in the Animal Husbandry Group, College Park.	3,075.00
e. Extension of contract with Griffith-Consumers Co., for additional air-conditioning work for the Livestock Sanitary Laboratory.	625.00
f. Robert F. Kahoe, for painting Group I of Animal Husbandry Buildings at College Park.	3,925.00
g. Extension of contract with Mehring & Hanson for Outside Utilities for the new Women's Dormitory, to cover an additional water line and sewage installation.	2,250.25
h. Extension of contract of S. D. Moses for walks around the new Agriculture Building at College Park to cover necessary additional work.	2,758.09
i. Lockner's Radio Electronics Service, for installation of an inter-communication system in the Dining Hall at College Park.	1,103.60

- 7- Mr. Funk advised the Board that the low bidder for electrical installation in the Livestock Sanitary Laboratory has withdrawn his bid of \$686.00, due to delay in the providing of funds for this work, and recommended the award of a contract to the second low bidder, F. S. Bowen Electrical Co., Inc., in the amount of \$714.00, plus \$446.00 for additional work, or a total contract of \$1,160.00.

The Board approved Mr. Funk's recommendation, with payment to be made from the current budget of the University of Maryland.

Department of Public Buildings & Grounds -- State House Repairs & Renovations

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of a contract to Consolidated Gas Electric Light & Power Co., in the amount of \$15,117.00, for furnishing lighting fixtures to the old part of the State House, with payment to be made from the allotment of \$70,000.00 in the Post War Construction Fund for this work.
- 2- Upon the recommendation of Mr. Funk, the Board approved the doing of the following additional work by Henry A. Knott, Inc., in connection with his contract for renovating the old part of the State House:-

a. Complete all plastering in the Dome and the Picture Storeroom, maximum	\$41,577.78
b. Repairs to cornice, trim, baseboard, etc.	3,030.00
c. Millwork, hardware, etc., on 2nd floor corridor	2,134.00
d. Partition work in Assistant to Governor's Office and Secretary of State's Office, etc.	5,885.00
e. Painting in addition to contract cost of \$4,500, to include Governor's Room, Mr. O'Donnell's Room and 54,00 sq. ft. of additional flat plaster paint.	2,468.40
f. Weather stripping of Secretary of State's Office.	192.00
g. Electrical Work in Secretary of State's Office.	1,400.00
h. Floor work, as set forth in Mr. Funk's agenda under Item #60 for today's meeting	6,339.92
Total estimated cost for additional work --	\$63,027.10,

plus an 8% supervisory fee, or a total of \$68,069.27, payable from the funds allocated for these renovations in the General Construction Loan of 1947 and the Post War Construction Fund.

- 3- Mr. Funk reported to the Board that the plastering and painting of the Dome Area of the State House was completed by the contractor, Henry A. Knott, Inc., as of October 27, 1948, and that the scaffolding in the Dome Area is in process of removal.

State House Improvement Loan of 1948 --

- 1- The Board approved execution of a Change Order to the contract of Consolidated Gas Electric Light & Power Company for lighting fixtures for the Senate and House Lounges of \$2,305.00, thereby decreasing the original contract to the sum of \$7,085.00, upon the recommendation of Mr. Funk. Payment is to be made from the State House Improvement Loan of 1948.
- 2- The Board approved execution of a Change Order in the amount of \$4,000.00 to the contract with John McShain, Inc., for renovation work embracing paneling in the remodeling of the House Lounge, and increasing the original contract accordingly. Payment is to be made from the State House Improvement Loan of 1948.
- 3- The Board approved Change Order of \$175.00 to the contract with Lloyd E. Mitchell Co. for mechanical work in connection with renovation of the State House and Court of Appeals Building, and increasing the contract accordingly. Payment is to be made from the State House Improvement Loan of 1948.
- 4- Upon the recommendation of Mr. Funk, the Board also approved the following Change orders to contracts payable from the State House Improvement Loan of 1948, pertaining to the renovations of the State House and Court of Appeals Building:-

a. Extension of contract with Blumenthal-Kahn Electric Co. for electrical fixtures.	\$8,900.00
b. Extension of Blumenthal-Kahn Electric Co. contract to cover- Additional telephone conduit	1,420.00
Installation of buzzer system, etc.	1,620.00
Additional electric outlets	1,901.00 - 190.00
3 light receptacles in Senate & House Chambers	89.00
c. Extension of contract with John McShain, Inc., to embrace construction of concrete platform in the	

(Construction)

(State House)

- elevator machine room, over the old elevator, in the State House. \$ 365.00
- d. Extension of contract with Lloyd E. Mitchell, Inc. for work in new Women's Room in Court of Appeals Bldg. 62.50
- f. Extension of contract with Lloyd E. Mitchell, Inc. for new fire piping in the State House. 550.47.
- 5- Upon the recommendation of Mr. Funk, the Board approved execution of a contract with Lucas Brothers, for 2 Mosler Safes-Special Depth Wall, in connection with the renovation job in the State House, in the amount of \$75.00 each, plus freight and cartage to Annapolis, with payment to be made from the State House Improvement Loan of 1948.
- 6- Upon the recommendation of Mr. Funk, the Board approved award of a contract to Wm. Baumgarten Co., in the amount of \$1,780.00, for brass signs, directories, bulletin board, etc., for the State House and Court of Appeals Building, to be delivered not later than December 10, 1948. Payment is to be made from the State House Improvement Loan of 1948.
- 7- Upon the recommendation of Mr. Funk, the Board approved execution of the following Change Orders to contracts for work payable from the State House Improvement Loan of 1948:-
- a. Extension of the contract with John McShaing, Inc., for construction and installation of certain shelving and built-in book cases for the Bill Room, Legislative Reference Room, Judicial Proceedings Committee Room and the Judiciary Room, in the amount of \$3,260.00. No architect's fee is applicable to this work.
- b. Extension of contract with Lloyd E. Mitchell Co., in the amount of \$355.00 in connection with the heating for the ground floor of the State House.
- c. Extension of contract with John McShain, Inc., in the amount of \$443.03, for removing old steel doors of the entrance to the tunnel in the exterior wall, Court of Appeals Building, and for renewing sash in two openings on the ground floor, Court of Appeals Building.
- d. Extension of contract with John McShain, Inc., for emergency repairs to the roof of the State House, in the amount of \$600.00.
- 8- The Secretary brought to the attention of the Board a letter received by the Governor, dated October 27, 1948, from Senator Joseph R. Byrnes, Chairman of The Legislative Council, outlining the plans and approvals of The Legislative Council for the work undertaken under the State House Improvement Loan of 1948, and requesting the approval of the Board to the procedure followed by The Legislative Council as to construction and the ordering of furniture.

The Board approved the information submitted in Senator Byrnes letter of October 27, 1948 addressed to Governor Lane, and authorized the award of the following contracts for the purchase of furniture and equipment for the State House and Court of Appeals Building:-

James T. Vernay	\$14,681.64	
Maryland Office Supply Co.	8,536.00	
American Office Equipment Co.	4,522.00	
Baltimore Stationary Co.	4,258.50	
Modern Stationary & Printing Co.	1,847.95	
Royal Typewriter Co.	2,239.75	
Underwood Typewriter Co.	2,223.77	
Remington Typewriter Co.	2,109.28	\$40,418.89.

with payment to be made from the State House Improvement Loan of 1948.

- 9- Upon the recommendation of Mr. Funk, the Board approved award of a contract to Gatch Supply Company, in the amount of \$4,750.00, for repairs to the roof of the Court of Appeals Building, with payment to be made from the State House Improvement Loan of 1948.

(Construction)

Post War Construction Fund --

The Board approved the following payments which had been made by the State Comptroller's Office since the last meeting, from the Post War Construction Fund.

St. Mary's Industrial School for Boys	\$ 5,025.56
Improvements to State House	34,563.88
Clerks of the Works	238.68
Solomons Base	1,293.86
Deer's Head State Hospital	70,262.71
Crownsville State Hospital	3,598.58
Springfield State Hospital	1,409.14
Spring Grove State Hospital	14,413.65
Cheltenham School for Boys	419.01
Maryland State Reformatory for Women	4,641.84
University of Maryland-Princess Anne	9,569.98
Total --	<u>\$145,436.89.</u>

CLERKS OF THE CIRCUIT COURTS:

The Secretary advised the Board that he had communicated with The State Law Department relative to the matter of the apparent loss of 20 \$11.00 State Documentary stamps in the office of the Clerk of the Circuit Court for Montgomery County, and had received a letter from that Department stating that it was the opinion of that office that the loss of the stamps mentioned must be made good by the Clerk of the Circuit Court.

The Board felt there was nothing to be done except to be governed by the opinion of The State Law Department and requested the Secretary to advise the Clerk of the Circuit Court for Montgomery County accordingly.

CONSOLIDATED GAS ELECTRIC LIGHT & POWER COMPANY:

The Secretary brought to the attention of the Board Contract received from the Consolidated Gas Electric Light and Power Company covering the supply of electric service to the State Office Building, Annapolis, Maryland, this new "N" Schedule resulting in an estimated saving of \$358.00 annually.

The Board approved the contract and authorized the Secretary to execute same on behalf of the Board of Public Works.

DEPARTMENT OF BUDGET AND PROCUREMENT:

After a discussion of the facts submitted by Mr. Rennie in the case, the Board authorized the Department of Budget and Procurement to approve the contractual agreement entered into by the Department of Tidewater Fishers with Mrs. Bertha Espenhain, wife of an employe of the latter department, for the painting of 44 signs, at a cost of \$132.00.

DEPARTMENT OF PUBLIC IMPROVEMENTS:

Mr. Funk called the attention of the Board to the volume of work being handled by the Department of Public Improvements, which he felt necessitated the increase of the secretarial staff of the department by one Senior Stenographer.

After a discussion of the request, the Board approved this position, effective as of November 15, 1948, at an annual salary of \$2,035.00. It is understood that there are sufficient funds available in the department's budget to take care of this salary to June 30, 1949.

GENERAL EMERGENCY FUND:

See: State Employees - Awards for Injuries

The Board was unable to take any action on a request made by the Department of Tidewater Fisheries for an allotment of \$44,350.00 of additional funds for the current fiscal year due to the fact that there are no funds available for such allocation.

The Secretary brought to the attention of the Board a communication received from Mr. Alonzo G. Decker, President, Hospital for Consumptives of Maryland, Eudowood Sanatorium, dated October 15, 1948, relative to the financial situation at that institution and its effect on the treatment of the full number of patients now certified to the institution by the State, and requesting additional funds for the current fiscal year.

After due consideration of the request, the Board referred the matter to Mr. Rennie for investigation and report at a later meeting.

Upon the recommendation of Mr. Rennie, the Board approved the allocation of the following amounts from the General Emergency Fund of 1949:-

Maryland State School for the Deaf, to supplement the 1949 appropriations.	\$6,250.00
Department of Public Buildings and Grounds, for relief help in the absence of regular personnel on vacation or sick leave, and for additional work involved in the present renovation and alteration work of buildings and grounds.	2,400.00
St. Mary's Female Seminary, to take care of the increase of salaries of the faculty in the fiscal year 1949; and to set up Special Funds for maintenance by faculty members at \$50.00 per month for ten months.	10,700.00
Public Service Commission, for additional costs incurred in connection with the Baltimore Transit Company case.	21,225.00.

LEASES:

The Board gave formal approval to execution of a lease by the State Comptroller for office No. 2605 in the O'Sullivan Building, at an annual rental of \$5,300.00 for the first year and \$5,000 for the remaining 1 year and 5 months.

Upon the recommendation of Mr. Rennie, the Board approved execution of the following renewal leases for State agencies:-

- Employment Security Board - The Frankford Real Estate Co., for Room 4 at 26 W. Pennsylvania Avenue, Towson, for seven months from December 1, 1948, at an annual rental of \$2,700.00.
- Department of Maryland State Police - to the City of Frederick, of "Old Police Sub-station" on the Baughman Farm, for two months from October 1, 1948, at a monthly rental of \$30.00.

MORGAN STATE COLLEGE:

Mr. Rennie brought to the attention of the Board report of the Committee on State Scholarships for Negroes, making awards for the first semester of 1948-49, with transmittal list covering these awards in the amount of \$29,554.50.

After due consideration, the Board approved the report and authorized payment of the transmittal by the State Comptroller.

Mr. Rennie brought to the attention of the Board request of the Afro-American Newspapers for copies of the current working budget of the University of Maryland and also the complete working budget submitted to the Board of Public Works for last year; and, also asking to see the working budget submitted by the University in 1946 and in 1948.

The Board felt that this was a matter for consideration by the University of Maryland and requested Mr. Rennie to refer the matter to the Board of Regents of the University of Maryland.

STATE EMPLOYEES:

- 1- The Board approved the payroll submitted by Maryland Training School for Boys in the amount of \$80.38, covering employees who worked on October 12, 1948.
- 2- The Board approved an extension of sick leave for Arthur V. Deputy, employee of the State Roads Commission, for a period of three months from October 1, 1948.

(State Employees)

- 3- The Secretary brought to the attention of the Board communication received from the State Board of Hairdressers & Beauty Culturists by the Comptroller's Office requesting payment of \$339.62 to Mrs. Marie E. Schuster, former Chief Inspector of that Board, who has been appointed a member of the Board of Hairdressers and Beauty Culturists, for accumulated vacation leave from January 1, 1945 to October 15, 1948, totaling 30 7/8 days.

After a discussion of the matter, the Board approved the payment of this vacation leave, subject to verification by the State Employment Commissioner of the leave due, providing the State Board of Hairdressers and Beauty Culturists has sufficient funds in its current budget to make the payment without embarrassment to any of its budget item accounts for this year.

- 4- The Secretary brought to the attention of the Board letter received from Dr. Silas W. Weltmer, Superintendent of Spring Grove State Hospital, dated October 14, 1948, requesting that the matter of awards made by the State Industrial Accident Commission to two former employees of the hospital for injuries be brought to the attention of the Legislature in order that adequate funds for payment of these awards may be provided.

At the meeting of the Board held on September 29, 1948, the case of Lacy M. Vinson was approved for payment from funds allocated from the General Emergency Fund for such awards for injuries. The case of George Guy Simmons was not submitted for the consideration of the Board as no information had been received relative to it.

After due consideration, the Board approved payment of the award made by the State Industrial Accident Commission to George Guy Simmons on August 11, 1947, of \$1,000 compensation for permanent partial disability at the rate of \$20.00 per week for fifty weeks, beginning on January 16, 1947; plus a payment of \$10.00 to the State Industrial Accident Commission for the Second Injury Fund.

The Board approved an allotment of \$1,000 from the General Emergency Fund to take care of this award, and \$10.00 for the payment to the Second Injury Fund.

- 5- The Secretary brought to the attention of the Board a letter received from the State Industrial Accident Commission, dated October 29, 1948, outlining the awards made by the Commission in the cases of various State employees:-

Crownsville State Hospital - James C. Porter, No. A 72939
 Spring Grove State Hospital - Lacy M. Vinson, No. A 77455
 Spring Grove State Hospital - George Guy Simmons, No. A 75894
 Department of Public Buildings
 and Grounds - E. Lee Kries, No. A 89060
 State Department of Health - Helen Adams Campbell, No. A 90875.

The Secretary advised that all of these awards had been approved by the Board for payment with the exception of James C. Porter, employe of Crownsville State Hospital.

After discussion of the matter, the Board approved the payment of the award granted by the State Industrial Accident Commission to James C. Porter for permanent partial disability at the rate of \$20.00 per week for a period of 30 weeks for the loss of the first finger of his left hand, and \$20.00 per week for the period of 8-1/3 weeks for the loss of use of the second finger of the left hand, making a total of 38-1/3 weeks. The Board authorized an allotment of \$766.60 from the General Emergency Fund to take care of payment of the award granted James C. Porter, and \$10.00 for the payment to the Second Injury Fund.

STATE ROADS COMMISSION:

Upon the recommendation of Mr. Rennie, the Board approved the request of the State Roads Commission for permission to purchase 1.4 acres of ground at Easton from James Kraft for \$800.00, this land to be used as the site for the County Engineer's Office, garage, and storage buildings. Payment is to be made from the Commission's own funds.

STATE PROPERTY:

The Secretary brought to the attention of the Board letter received from Mr. Stanley D. Greenblatt, Tower Building, Baltimore, requesting information as to whether the State is interested in disposing of the building located at the Northeast corner of Lexington Street and St. Paul Place, Baltimore, Maryland

After a discussion of the request, the Board felt it was necessary to defer action in the matter.

The Secretary brought to the attention of the Board request of the State Board of Hairdressers and Beauty Culturists for permission to write-off from its equipment inventory - 1 Water Cooler - which is beyond repair and has no salvage value.

The Board approved this request.

Upon the recommendation of Mr. Rennie, the Board approved the disposal of property no longer required in the conduct of the State's business, as follows:-

Clerk of the Circuit Court for Caroline County	\$ 50.00
Comptroller of the Treasury	1,217.75
Maryland House of Correction	320.00
Eastern Shore State Hospital	1,685.50
State Department of Education	1,033.00
Department of Game & Inland Fish	3,837.00
State Department of Public Welfare	102.00
Maryland State Reformatory for Males	2,971.11
State Roads Commission	2,197.84
Spring Grove State Hospital	1,078.00
Springfield State Hospital	620.35
Department of Tidewater Fisheries	29,076.00
Maryland Training School for Boys	182.61
Maryland Tuberculosis Sanatorium	2,801.61
University of Maryland	20.00
	<u>\$47,192.77.</u>

STATE TOBACCO WAREHOUSE:

- 1- The Board approved report of the State Tobacco Warehouse submitted by the Secretary advising that the eight hogsheads of unclaimed tobacco in the warehouse were sold for the net amount of \$684.95, under authority granted by the Board in January 1948.
- 2- The Board approved action of the State Tobacco Warehouse reported in its letter of October 20, 1948, to the Secretary, in increasing the rent of tenants occupying space in the Warehouse by \$233.00 per month, due to increased operating expenses.

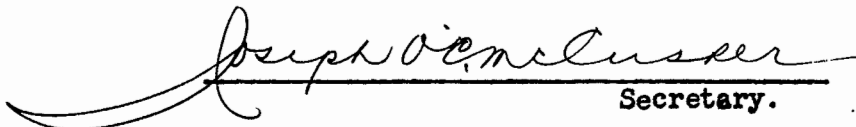
UNIVERSITY OF MARYLAND:

Mr. Rennie brought to the attention of the Board request of the Afro-American Newspapers for copies of the current working budget of the University of Maryland and also the complete working budget submitted to the Board of Public Works for last year; and also asking to see the working budget submitted by the University in 1946 and in 1948.

The Board felt that this was a matter for consideration by the University of Maryland and requested Mr. Rennie to refer the matter to the Board of Regents of the University of Maryland.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.